

Willkommen Powitanie Bienvenu Welcome Teretulnud
Fogadtatás Bienvenida Tervetuloa Welkom Velkommen



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Introduction to Mercantec

Mercantec is a large educational institution in the region of middle Jutland and the largest in the municipality of Viborg. The school employs approx. 420 employees and approx. 3000 full time students attend our school each year. The attendees are; students, apprentices, pupils and attendees of courses. These activities are spread out onto 4 different locations in Viborg, Bjerringbro, Skive and Ulfborg. Mercantec has a wide variety of youth educations, courses and training courses for outside employees. Mercantec is one of the largest suppliers of courses for outside employees.

It is the mission statement of Mercantec to maintain and further develop the supply of technical and mercantile educations, in an attractive educational environment. Furthermore, Mercantec wants to be the preferred local choice of education for the youth and adults, in vocational- technical gymnasiums as well as training courses. Mercantec also offers competence clarification for unemployed and unskilled worker in collaboration with government institutions and companies.

Mercantec offers education in; Viborg Business Gymnasium, Business School Viborg, Multimedia, Auto technic, Construction technic, Hotel- and restaurant school, Metalcraft, Leaderlab, House of Technology and Viborg Technical Gymnasium.

Facts about the Municipality of Viborg

Viborg Municipality is located in the western part of Denmark - in the middle of Jutland. Depending on the focus, it can be claimed that Viborg is 9th or the 2nd largest municipality in Denmark in that it's just over 94.000 citizens makes it the 9th largest municipality population wise and its 1,422 km² makes it the 2nd largest municipality when it comes to size. The largest city in Viborg Municipality is Viborg itself with around 36,000 citizens and the second largest town is Bjerringbro with around 7,500 citizens.

Basic Facts

- 94,513 citizens (January 2013) = 9th largest municipality in Denmark
- Area: 1,422 km² = 2nd largest municipality in Denmark
- 5,400 businesses
- 21 further education institutions
- 52,000 people employed by companies and organizations based in the Municipality
- 74 public day care institutions (nurseries, kinder gardens, pre- and after school care facilities)
- 26 municipal run primary and lower secondary schools
- 16 public residential homes



VIBORG
KOMMUNE

Places of interest

What to visit in Viborg?

Viborg Cathedral

This Cathedral was built in 1130, it has suffered some demolitions through all those years, thing that made the church to be rebuilt several times. The last acquisition that the church has, was the frescoes painted by *Joakim Skovgaard*, a unique masterpiece that gave to Viborg Cathedral some popularity.



The Lakes: Nørresø and Søndersø.



The town of Viborg is divided by the two lakes *Nørresø* and *Søndersø*. You can take a long and relaxing walk around the lakes or rent a boat to experience the lakes from the “inside” you can also see the diversity of birds that lives around the lakes. The lakes are also rounded by green areas like parks and forests. You can find *Borgvold*, near the lakes, it’s one of the most beautiful parks in Viborg with some watercourses, bridges and flowers, it’s a lovely picturesque place you can’t miss.

Sct. Mathias Gade and Sct. Mogens Gade

Those two, are the most known streets in Viborg. *Sct Mogens* is a street where you can appreciate the Danish houses style on a very chilling ambient. And if you like more a pedestrians street, then you have to take *Sct Mathias*, where you can find a lot of shops while you walk through the street, it could be called the main street of Viborg.



Where to eat in Viborg?

As a part of every town and city, restaurants take an important part. Talking about food, there are some restaurants you can go when you feel hungry.

Nytorv 11



Den Gyldne Okse

Café Baghuset



Pavarotti

Bones Restaurant



What to visit in Aarhus?

Den Gamle By



This place cannot be missed! It is an open-air museum about Danish urban story and culture with living characters on it. All the houses had been relocated from all Denmark.

Moesgaard museum



Even that it does not look like that, this is an historical museum. You can find the ages we have lived in on a representative way to get a better understanding of our history.

ARoS



Everyone visiting Aarhus, don't miss ARoS; the art museum and its rainbow walk. Don't forget to visit "the boy".

Botanical Garden and the green houses



So, this is Aarhus green oasis that you can visit any year's season. It has plants from different habitats and there is a section of medical plants as well.

Marselisborg Deer Park



In the *Thor's wood*, we find the deer park. You can feed the deers with carrots, you can also have a picnic in this park, there are some tables and benches but maybe some deer come to make you

Møllestien



The trails of this picturesque street has been there since 1300, and most of the houses were built between 1870 and 1885. The street looks very charming and cozy, and it's perfect to take a walk.

Tivoli Friheden



You can visit this park if you like rides and music concerts, you can also find another events. All in one!

Musikhuset



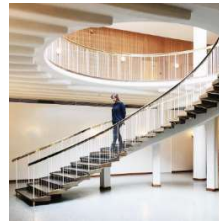
This one is the largest Concert Hall in Scandinavia. Sometime the music students play some concert and you can also find some interesting shows.

Aarhus Cathedral



The cathedral started being built at the 12th century. It has a Romanesque and Gothic style. Is the largest length cathedral in Denmark.

Aarhus City Hall



The city hall is quite new, was built in 1941. It has a park in front that connects with Aarhus musikhuset.

Where to eat in Aarhus?

Aarhus Street Food



VinDanmark



Passione



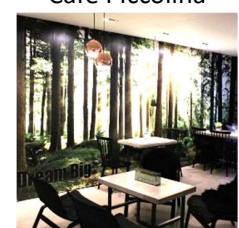
Cafe Frida



Cafe Faust



Cafe Piccolina



Juliette Café Brasserie



Restaurant Komfur



Grillen Klosterport



The Burger Shack



Toast it



Practical information

Weather:

Go to www.dmi.dk to check out the weather forecast for the coming 5 days before you travel. The weather is changing a lot, so bring clothes accordingly.

Work clothes:

You have to bring with yourselves, your ordinary auto work clothes, and the safety shoes as well. If you need some of your tools too, bring it with you.

Accommodation:

You will be staying at the school's dormitory. The dormitory is situated on the school grounds and therefore you will have a minimum of transportation during school weeks.

The rooms have 2 beds and a bath. On your arrival, it will be given to you a key for the room and a key card for the outer doors. The outer doors are locked from 11 pm until 7 am on weekdays. The outer doors are locked at all times during the weekend. You will receive the room cleaned for any shortcomings, please contact reception.

Meals:

You will have the meals at the Dormitory's Canteen. The different meals in the school during the weekdays take place at the following hours:

- Breakfast. From 7am until 8:30am. (9:30am to 10:30am on the weekends)
- Lunch. You can prepare it at the canteen in the morning.
- Dinner. From 5pm until 6:30pm.

Person of contact:



International coordinator
Karsten Therkildsen
International department
E-mail: kath@mercantec.dk
Telephone: +45 89 50 33 00
Mobile: +45 24 92 55 27

Rules:

You have received the room cleaned, maintain it that way. The room and bathroom has to be always tidy and clean. Our staff has access to the rooms and it is their duty to supervise the room. Please keep it clean.

It is not allowed to have cooking pots, coffee machines or some other large power consumer in the rooms, you have a small place in every floor equipped with microwave and a fridge in case you need to use it.

You have received a key for the room, a key for the closet, a keychain with a number sign and a key card, if some of the lasts objects get lost, we aware you that there is a fee.

Smoking is not permitted inside the installations nor the rooms. You can't make noise after 11pm for the sake of the other guests. You can't consume beer, wine, liquor nor narcotics agents. There must not be knives or other dangerous effects in the rooms. All our leisure facilities are available on the weekdays from 3pm to 10:30pm.

The reception is opened all weekdays between 3pm to 5pm; you can always contact the staff on the phone (phone number on the entry). If you find yourself ill, you must contact the school first, then please inform the staff at the college that you have already informed the school and that you are staying at your room.

You can obtain the detergents and toilet paper at the reception, and you can always find toilet paper in the closet under the coffee machine in the relaxing room.

Emergency:

In the event of an emergency please call 0045 112 and then contact your contact person afterwards.

In the event of a fire, the fire alarm sounds and all occupants of the dormitory must leave their rooms in an orderly fashion. Please make yourselves aware of the escape routes on the signs hanging in the corridors. All occupants must gather in the parking lot in front of the dormitory. Do not use the elevator.

If you are in need of consulting a doctor, the school has cooperation with a local doctor:

Sct. Mathias Doctor

Sct. Mathias Street 19 B

8800 Viborg

Phone: 0045 87 50 01 30

If you are in need of a dentist:

Flemming Kjærup

Tingvej 15 B

8800 Viborg

Phone: 0045 86 61 18 22

Taxi:

Phone: 0045 86 62 66 00

Concluding remarks

We hope your stay at Mercantec will bring you many fond memories and experiences, which will help and support you in your education and job. We also hope you find contacts that might bring you back to Viborg in the future.



Med venlig hilsen

John Hansen

Head of The International Department